

**WEST VIRGINIA BOARD OF VETERINARY MEDICINE**  
**5509 Big Tyler Road, Suite 3**  
**Cross Lanes, West Virginia 25313**  
**Telephone: (304) 776-8032 Fax: (304) 776-8256**  
**www.wvbvm.org**

**REACTIVATION OF EXPIRED VETERINARY LICENSE**

**UP TO 1 YEAR AFTER DATE OF EXPIRATION**

**Veterinary License Renewal Fee - \$312.50**

- Printable renewal forms are available under “Forms and Resources”
- The renewal is not retroactive to the date of expiration, but it is effective from the date the Board receives all required articles and fees.

**Required Backup Documentation**

- **Name Change** – Marriage/Divorce Decree (birth name differs from current name)
  - Certified Copy or
  - Completed “Certification of Copy” form or
  - A notary public may use a “Certified True Copy” stamp to certify the copy

**Continuing Education** - If the CE requirement is not met, you must make application for a new license.

- Proof of having met the continuing education requirement in a Board approved program for the previous year.

**AFTER 1 YEAR FROM DATE OF EXPIRATION**

**Veterinary License Renewal– Fee \$312.50**

- Printable applications are available under “Forms and Resources
- The renewal is not retroactive to the date of expiration, but is effective from the date the Board receives all required articles and fees.

**Required Backup Documentation**

- **Name Change** – Marriage/Divorce Decree (birth name differs from current name)
  - Certified Copy or
  - Completed “Certification of Copy” form or
  - A notary public may use a “Certified True Copy” stamp to certify the copy
- **Licensure Information** (if applicable) – Verification of licensure from all jurisdictions where you now or have ever held a veterinary license. Must be submitted to the board directly from the licensing board.

**WV State Jurisprudence Exam**

- Applicants must take and pass the online WV state jurisprudence exam for licensure.
  - If applicant cannot test on a computer, they may make an appointment to take the exam online in the Board office or at a location approved by the Board.
- Applicants are eligible to test once all required documents, including a passing national score and fees, are received.
- An email and letter will be sent to the applicant advising they are eligible to take the exam.
  - Applicants have 30 days from being notified by the Board of their eligibility to take the jurisprudence exam or their file will be closed.
- Jurisprudence exams taken between October 1 – December 31 will have an expiration date for the next year.
- Special accommodations must be requested to the Board for approval.

**Continuing Education**

- Proof of having met the continuing education requirement in a Board approved program for 2 years maximum of the most recent years.
- All CE requirements can be done in the same year of reactivation of licensure.
- The Board may require additional documentation of clinical competency and professional activities.