



WEST VIRGINIA BOARD OF VETERINARY MEDICINE
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MINUTES
June 14, 2019 @ 9:00 AM
Morgantown, WV

Members Present: Dr. John Wilson; Dr. Keith Berkeley; Dr. Frank Cary; Ms. Jo Long; Dr. Barbara Meade;
Ms. Amy Meadows; Dr. D. James Moore;
Members Absent: Dr. Mark Ayers; Ms. Monica R. Patton
Non-Members Present: Keith Fisher, Attorney General's Office
Minutes taken by: Trish Holstein

I. The Meeting was Called to Order at 9:04 am.

II. Mission Statement

III. There was no Public Comment.

Dr. Meade motioned to go into executive session to discuss disciplinary at 9:05 am; seconded by **Ms. Meadows**.
Motion carried.

Ms. Long motioned to go out of executive session at 9:56 am; seconded by **Dr. Moore**. Motion carried.

IV. Disciplinary Committee Report

- a) Case No.0517A Dr. Kevin Rowles (Original complaint received 5/25/17 18 months - 11/25/18)
 - Hearing was held on September 6, 2018.
 - 2nd Hearing November 13, 2018 postponed for negotiations.
 - 18-month letter signed October 15, 2018.
 - 2nd Hearing March 20, 2019.
 - 18-month letter extended to December 16, 2019 signed on April 11, 2019.
- b) Case No.1217B Dr. Holly Kossuth (Original complaint received 12/07/17 18 months - 6/07/19)
 - 6-month letter sent June 4, 2018.
 - Consent Agreement and Order signed March 6, 2019.
 - Within 6 months of Consent Agreement and Order (September 6, 2019)
 - 3 hours of Board approved CE's in record keeping or documentation received May 28, 2019.
 - Within 6 months after taking CE, submit 5 patient records for the Board to review.
 - 3 hours of Board approved CE's in emergency medicine received May 28, 2019.
 - Submit a plan of action, either by the Respondent of the facility, ensuring proper case management and recordkeeping, work flow and communication between veterinarians, and continuity of patient care.
- c) Case No.1217C Dr. Brianne Miller (Original complaint received 12/07/17 18 months- 6/07/19)
 - 6-month letter sent June 4, 2018.
 - Consent Agreement and Order signed March 6, 2019.
 - Within 6 months of Consent Agreement and Order (September 6, 2019)
 - 3 hours of Board approved CE's in record keeping or documentation.
 - 3 hours of Board approved CE's in emergency medicine.

- d) Case No.1217D Dr. Mica Partridge (Original complaint received 12/07/17 18 months - 6/07/19)
 - 6-month letter sent June 4, 2018.
 - Consent Agreement and Order signed March 6, 2019.
 - Within 6 months of Consent Agreement and Order (September 6, 2019)
 - 3 hours of Board approved CE's in record keeping or documentation.
 - Within 6 months after taking CE, submit 5 patient records for the Board to review.
 - 3 hours of Board approved CE's in emergency medicine.
 - Submit a plan of action, either by the Respondent of the facility, ensuring proper case management and recordkeeping, work flow and communication between veterinarians, and continuity of patient care.
- e) Case No.0518A Dr. Carrie Wehr (Original complaint received 05/02/2018 18 months - 11/02/19)
 - 6-month letter sent October 29, 2018
 - Consent Agreement and Order signed December 13, 2018.
 - Within 6 months of Consent Agreement and Order (June 13, 2019)
 - 1 hour of Board approved CE's on the subject of pain control received March 12, 2019.
 - 3 hours of Board approved CE's on the subject of communication received April 9, 2019
 - Reimbursement of administrative cost (July 13, 2019 invoice was sent out late).
- f) Case No.1118A Dr. Daniel Toler (Original complaint received 11/19/2018 18 months- 05/19/20)
 - Consent Agreement and Order signed February 20, 2019.
 - Within 6 months of Consent Agreement and Order (August 20, 2019).
 - 3 hours of Board approved CE's in record keeping or documentation received May 20, 2019.
 - Within 6 months after taking CE, submit 5 patient records for the Board to review received May 20, 2019.
 - Reimbursement of administrative cost paid on March 27, 2019.
 - **Ms. Long** motioned that since all requirements for the Consent Agreement have been met, the case is now closed; seconded by **Ms. Meadows**. Motion carried.
- g) Case No.1119A Board Complaint Dr. Jean Loonam
 - Consent Agreement and Order signed May 30, 2019.
 - Within 60 days of Consent Agreement and Order (August 30, 2019).
 - Pay fine of \$250.00 received May 28, 2019.
 - Reimbursement of administrative cost.
 - Pending invoices from the Attorney General.
- h) Case No.1119B Board Complaint Dr. Donald Farmer
 - Consent Agreement and Order signed May 30, 2019.
 - Within 60 days of Consent Agreement and Order (August 30, 2019).
 - Pay fine of \$250.00 received May 28, 2019.
 - Reimbursement of administrative cost.
 - Pending invoices from the Attorney General.
- i) Case BVMCE0419A Board Complaint CE Audit
 - Pending Complaint/Consent Agreement from the Attorney General's Office.
- j) Case BVMCE0419B Board Complaint CE Audit
 - Pending Complaint/Consent Agreement from the Attorney General's Office.
- k) **Dr. Berkeley** motioned to submit a response regarding the unlicensed person practicing veterinary medicine; seconded by **Ms. Long**. Motion carried.

V. Approval of Minutes

- a) **Dr. Meade** motioned to approve the April 11, 2019; seconded by **Ms. Meadows**. Motion carried.
- b) **Dr. Meade** motioned to approve the May 21, 2019 teleconference call; seconded by **Ms. Meadows**. Motion carried.

VI. Reports

- a) The Board accepted and reviewed the treasurer's report and itemized object codes which will be filed for auditing.
- b) **Ms. Long** motioned to approve the P-Card Charges March 17, 2019 – May 16, 2019; seconded by **Dr. Meade** Motion carried.
- c) The Board reviewed the 2nd Quarter 2019 to date facility inspection reports.
- d) The Rule Making Committee met May 14, 2019 at 1:00 pm.
- e) The Board reviewed the cost breakdown for the CAET CE training held on May 3, 2019.
- f) The Board reviewed the cost breakdown for the CAET Certification training held on April 26 – 28, 2019.
- g) The Board reviewed the AAVSB Bylaws Amendment for the Conference Committee that will be discussed at the AAVSB conference.
- h) The Board reviewed the mobile quarterly reports.
- i) Trish discussed that HB 118 (moral turpitude) is still being reviewed by the legislatures during Special Session.
- j) Executive Director Report
 - The Board reviewed the applications and renewals approved by Executive Director and statistics from April 1 – May 31, 2019.
 - The Board reviewed online, office, and expired renewal counts from April 1 – May 31, 2019.
- k) Trish discussed the Purchasing Review results.

VII. Questions for the Board

- **Dr. Berkeley** motioned to respond to the ultrasound question; seconded by **Ms. Long**. Motion carried.

VIII. New Business


- a) **Dr. Meade** motioned that once the Board members confirms their availability, Trish will decide the delegate and alternate delegate for the AAVSB Conference held September 26 – 28, 2019 in St. Louis, MO. Trish, Doreen, and any Board member is approved to attend the conference; seconded by **Dr. Berkeley**. Motion carried.
- b) **Dr. Berkeley** motioned to approve Keith Fisher to attend the FARB Regulatory Law Seminar held October 3 – October 6, 2019; seconded by **Dr. Meade**. Motion carried. Keith will ask other Boards if they would contribute to the cost.
- c) **Dr. Moore** motioned to approve a notarized "certified copy" for birth certificates and marriage license/divorce decree; seconded by **Dr. Berkeley**. Motion carried.
- d) **Dr. Moore** motioned to approve the biennial and initial DEA inventory template for veterinary and euthanasia facilities; seconded by **Dr. Cary**. Motion carried.
- e) The Board discussed the WV Pharmacy Board's stance on the Sale of CBD Products.
- f) Dr. Moore discussed a protocol he created for expired and reappointed veterinarian board members. The Board strives for diversity among its members; so, therefore will look at prospecting member's location and types of practices. After recommendation by Keith Fisher, Dr. Moore will revise the protocol for veterinarians for approval at the next Board meeting. Dr. Moore will also provide protocols for RVT's and lay members at future meetings.
- g) Dr. Meade discussed "just culture" for a revised disciplinary committee policy. Trish will send the Board members the analysis for "just culture" which the Board will discuss at our next Board meeting.
- h) The Board discussed 2019 strategy and goals. Trish will contact the record keeping instructor regarding an online CE course for the Board to provide to all licensees. The Board requested to add to the strategy and goals list to provide free CE's for licensees on topics of current interest and to provide information articles to educate the public. **Dr. Berkeley** motioned for Dr. Meade to work with the County Board of Public Health on human health risk associated with rabies with a limit of \$2,000; seconded by **Ms. Long**. Motion carried.
- i) The Board discussed a policy for lost, stolen, or damaged board property.
- j) **Ms. Meadows** motioned to have a teleconference on July 10, 2019 at 1:00 pm to discuss public comments for rule revisions for Series 3, RVT and Series 6, Fees; seconded by **Dr. Berkeley**. Motion carried.

- k) The Board discussed newsletter topics.
- l) The Board discussed jurisprudence time limits and number of questions.
- m) **Ms. Long** motioned to elect Dr. Wilson as Chairman; Ms. Patton as Secretary-Treasurer; Dr. Moore for the ad hoc committee and the other committees to stay the same; seconded by **Dr. Cary**. Motioned carried.

IX. The next Board meeting will be at Bavarian Inn on October 21, 2019 with an alternative date of October 28.

X. The meeting was adjourned at 2:20pm.

Approved by:



Monica R. Patton, RVT
Secretary-Treasurer