



WEST VIRGINIA BOARD OF VETERINARY MEDICINE
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MINUTES

Friday, June 1, 2018 @ 9:00 AM
Oglebay, Wheeling, WV

Members Present: Dr. John Wilson; Ms. Monica R. Patton; Dr. Mark Ayers, Dr. Keith Berkeley; Ms. Jo Long;
Dr. Barbara Jean Meade; Dr. D. James Moore
Members not Present: Ms. Amy Meadows; Dr. William Peery
Non-Members Present: Doreen Colbert, Secretary; Keith Fisher, Attorney General's Office
Minutes taken by: Trish Holstein

- I. The meeting was called to order at 9:02 am.
- II. Dr. Wilson went over the WV Board of Veterinary Medicine's Mission Statement.
- III. There were no Public Comments.

Dr. Moore motioned to go into executive session to discuss disciplinary at 9:03 am; seconded by Dr. Meade. Motion carried.

Dr. Meade motioned to go out of executive session at 9:29 am; seconded by Dr. Ayers. Motion carried.

IV. Disciplinary Committee Report

- a) Consideration of Dr. Gregory Eaton, Case 0915B, Consent and Supervisory Agreement Terms
 - Supervisory agreements were signed 12/1/16 and supervisory reports are due quarterly.
 - Probation until May 31, 2018
 - Dr. Berkeley motioned that the case is closed effective May 31, 2018; seconded by Dr. Ayers. Motion carried.
- b) Case No.0517A Dr. Kevin Rowles (Original complaint received 5/25/17 18 months- 11/25/18)
 - Hearing Date is scheduled for September 6, 2018.
- c) Case No.0817B Dr. Tina Keplinger (Original complaint received 8/25/17 18 months- 2/25/19)
 - Consent Agreement and Order signed May 16, 2018.
 - Within 6 months of Consent Agreement and Order (November 16, 2018)
 - 3 hours of Board approved CE's in pharmaceutical or medication administration
 - Reimbursement of administrative cost
- d) Case No.1117B Dr. Thomas McMahon (Original complaint received 11/28/17 18 months- 5/28/19)
 - Consent Agreement and Order signed April 11, 2018.
 - 1-year Probation (April 11, 2019)
 - Within 6 months of Consent Agreement and Order (October 11, 2018)
 - 6 hours of Board approved CE's in record keeping or documentation
 - Within 6 months after taking CE, submit 5 patient records for the Board to review
 - 6 hours of Board approved CE's in ophthalmology care
 - Reimbursement of administrative cost
- e) Case No.1217A (Original complaint received 12/07/17 18 months- 6/07/19)
 - Pending Consent Agreement
- f) Case No.1217B (Original complaint received 12/07/17 18 months- 6/07/19)
 - Pending Consent Agreement
- g) Case No.1217C (Original complaint received 12/07/17 18 months- 6/07/19)

- Pending Consent Agreement
- h) Case No.1217D (Original complaint received 12/07/17 18 months- 6/07/19)
 - Pending Consent Agreement
- i) Case No.1217E (Original complaint received 12/26/17 18 months- 6/26/19)
 - Pending Consent Agreement
- j) Case No.0218A (Original complaint received 02/08/2018 18 months- 8/08/19)
 - Pending Consent Agreement
- k) Case No. BVMCE0418 CE Audit
 - Pending signed Consent Agreement from Respondent
- l) Case No.0418A (Original complaint received 04/10/2018 18 months- 10/10/19)
 - **Ms. Long** motioned to further investigate; seconded by **Dr. Berkeley**. Motion carried.
- m) Case No.0518A (Original complaint received 05/02/2018 18 months- 11/02/19)
 - Respondent's response due June 2, 2018.

V. Approval of Minutes

- a) **Dr. Berkeley** motioned to approve the April 12, 2018 minutes as amended; seconded by **Dr. Meade**. Motion carried.

VI. Reports

- a) The board accepted and reviewed the treasurer's report and itemized object codes which will be filed for auditing purposes.
- b) **Dr. Berkeley** motioned to approve the P-Card charges for April 1– May 8, 2018; seconded by **Dr. Moore**. Motion carried.
- c) The board reviewed the 2nd Quarter 2018 to date facility inspection reports.
- d) The Disciplinary Committee met June 1, 2018 at 8:00am.
- e) Series 3, RVT Rule revision for criminal background check were not automatically approved by the SOS this year; so the Board will be bringing it back up for discussion next year.
- f) Trish and Doreen discussed topics from the Cash Handling Conference held April 24 – 26, 2018.
 - Self-Assessment questionnaire
 - Security issues with taking credit cards over the phone
- g) Ms. Long discussed topics the Board may want to consider from the AAVSB Board Basics & Beyond training held April 20-21, 2018
 - Include AAVSB report at each Board meeting
 - Bifurcate
 - Policy to expire applications
 - Student presentations
 - Policy for complaints sent to Board members
- h) There were 60 attendees for the CAET CE on April 20, 2018 Stonewall Resort.
- i) The Board discussed the cost breakdown of CAET 3-day Certification Training and CE Training.
- j) The Board reviewed the mobile quarterly reports.
- k) Trish advised that she passed the CLEAR NCIT Specialized training held May 9- 11 and provided a breakdown of topics learned.
- l) Executive Director Report
 - The Board reviewed the applications and renewals approved by Executive Director from April 1 – May 23, 2018.
 - PERD audit began in April.
 - Trish was appointed to the AAVSB Conference Committee.
 - The past due CE extension was received.
 - The Board discussed past due facility deficiencies.
 - Seneca Trail is in compliance
 - Dr. Curtis with Academy Animal Hospital verbally advised that his facility is now closed.

VII. The Board discussed veterinarian's concerns regarding ambulatory inspections and ambulatory facility registration cost. The Ambulatory Inspection policy will be revised for the following:

- Allow the Inspector to inspect ambulatory vehicles up to 50 miles from WV state line.
- Ambulatory facilities with multiple vehicles will only need one facility registration.

- All ambulatory vehicles must be present at the time of inspection or there will be an additional inspection fee.
- There will not be an additional cost for multiple vehicles if all are present at the time of the inspection.

VIII. New Business

- a) **Dr. Berkeley** motioned to approve Acepromazine, Telazol, and Dexdomitor for approved CAET sedative drugs and for the Board to send out education information regarding side effects, abuse potential, and accidental ingest; seconded by **Dr. Ayers**. Motion carried.
- b) **Dr. Moore** motioned to approve the revised Cash Handling policy; seconded by **Dr. Meade**. Motion carried.
- c) **Ms. Long** motioned to approve the revised Animal Euthanasia manual; seconded by **Dr. Berkeley**. Motion carried.
- d) **Dr. Berkeley** motioned to approve the revised Ambulatory Inspection policy for Out of State Facilities; seconded by **Ms. Long**. Motion carried.
- e) **Dr. Berkeley** motioned to approve the Ambulatory Inspection breakdown; seconded by **Ms. Long**. Motion carried.
- f) The Board will discuss the WV facilities that haven't registered at the January 2019 Board meeting.
- g) The Board discussed the patient records from a facility inspection.
- h) **Dr. Berkeley** motioned to approve the Patient Records Review list for the investigator as discussed and the Review List should be posted on the Board's website; seconded by **Ms. Patton**. Motion carried.
- i) **Dr. Meade** motioned to approve the revised Veterinarian and CAET Questionable Application/Renewal Policy; seconded by **Dr. Berkeley**. Motion carried.
- j) **Ms. Long** motioned to approve the revised Application/Renewal Approval policy seconded by **Dr. Meade**. Motion carried.
- k) **Ms. Long** motioned to approve the Veterinarian and CAET Criminal Background Check policy seconded by **Dr. Meade**. Motion carried.
- l) The Controlled Substance Monitoring Questions were discussed at the April 12, 2018 Board meeting.
- m) The Board discussed Senate Concurrent Resolution 47, study to limit the use of criminal records as a basis to disqualify individuals from receiving a license.
- n) The Board discussed Strategy and Goals that were set January 4, 2018.
- o) **Dr. Meade** motioned to approve the Big Picture "Pay Here" enhancement with a limit of \$5,000; seconded by **Dr. Berkeley**. Motion carried.
- p) Ms. Long will be the alternate delegate and Trish will be the delegate for the AAVSB Conference September 13-15, 2018
- q) The Board reviewed the controlled substance section of the newsletter.
- r) **Dr. Berkeley** motioned to elect Dr. Wilson as Chairman; seconded by **Dr. Ayers**. Motion carried. **Dr. Meade** motioned to elect Ms. Patton as Secretary-Treasurer; seconded by **Dr. Berkley**. Motioned carried. **Dr. Berkley** motioned to keep the committees with the same members; seconded by **Ms. Long**. Motion carried.

IX. The next Board meeting will be at Stonewall Resort at October 11, 2018.

X. The meeting was adjourned at 2:08pm.

Approved by:


 Monica R. Patton, RVT
 Secretary-Treasurer