



WEST VIRGINIA BOARD OF VETERINARY MEDICINE
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AMENDED MINUTES
Monday, June 1, 2015 @ 11:00 AM
Charleston Marriott Town Center, Charleston, WV

Member Present: Dr. John Wilson, Ms. Virginia Lee Hastings, Dr. Mark A. Ayers, Dr. Keith B. Berkeley, Ms. Betty Burkett, Dr. Barbara Jean Meade, Dr. D. James Moore, Dr. Ronald Lee Smith, Ms. Monica R. Patton
Non-Members Present: Kate Campbell, Attorney General Office; Roy McCallister, Threat Preparedness/Response Office Homeland Security
Minutes taken by: Trish Holstein

I. Dr. Wilson called the meeting to order at 11:47 am.

II. Public Comment

- a) Roy McCallister discussed the immediate threat for unlicensed or licensed out of state veterinarians to assist in an immediate emergency. He will survey the counties to get the names of veterinarians in the certain counties.

III. Disciplinary Committee Report

Dr. Smith motioned to go into Executive Session at 12:10 pm; seconded by **Dr. Berkeley**. Motion carried.

Dr. Berkeley motioned to go out of Executive Session at 1:22 pm; seconded by **Dr. Ayers**. Motion carried.

- a) Case No. BVM1114B (Original complaint received 01/06/15, 18 months- 7/06/16)
 - Extension of facility inspection to August 1, 2015
- b) Case No. 0115A (Original complaint received 01/02/15, 18 months- 7/06/16)
 - **Dr. Moore** motioned to find probable cause and to submit a Statement of Charges and Consent Agreement; seconded by **Ms. Patton**. Motion carried.
- c) Case No. 0415A (Original complaint received 04/28/15, 18 months- 10/28/16)
 - **Dr. Smith** motioned to find probable cause and submit a Statement of Charges and Consent Agreement; seconded by **Ms. Patton**. Motion carried.
- d) Case No. 0415B (Original complaint received 04/28/15, 18 months- 10/28/16)
 - **Dr. Moore** motioned to find probable cause and submit a Statement of Charges and Consent Agreement; seconded by **Dr. Smith**. Motion carried.

IV. Approval of Minutes

- a) **Dr. Berkeley** motioned to approve April 23, 2015 minutes; seconded by **Dr. Smith**. Motion carried.

V. There were no questions for board consideration.

VI. Unfinished Business

- a) Trish advised that the computers and monitors approved at the last board meeting have been ordered.
- b) Trish advised that the printers approved at the last board meeting have been received.

VII. Reports

- a) The board discussed the CAET Training April 17-19 financials.
- b) The board reviewed the 2nd quarter to date facility inspection reports.
 - **Dr. Berkeley** motioned to send a letter to Dr. Hunter's Veterinary Service explaining that the Board understands that the floors look esthetically poor; however, as long as the owner can assure in writing that the floors are sealed and impervious, the inspection will be in compliance. **Dr. Smith** seconded. Motion carried.


VIII. New Business

- a) Dr. Wilson discussed that the Rule Making Committee is getting closer on finishing the revisions to Series 4 and will also be working on some of the other Series. The Committee will update the board of the revisions at the next board meeting.
- b) The board decided not to change the current policy for new facility inspections.
- c) The board requested the office to verify with the Emergency Preparedness to see if there are any regulations regarding veterinarian emergencies and to verify with the AAVSB if a list of large animal veterinarian's for the surrounding states would be accessible.
- d) **Ms. Hastings** motioned to elect Dr. Meade, Dr. Ayers, and Ms. Burkett for the Small Animal Complaint Committee; Dr. Meade, Dr. Berkeley and Ms. Burkett for the Large Animal Complaint Committee. The board members and Complaint Committee need to receive redacted complaints and it will be up to the Complaint Committee individually if they would like to vote when moving for probable cause or its final decision; seconded by **Dr. Smith**. Motion carried.
- e) **Dr. Smith** motioned to leave the positions of Dr. Wilson for Chairman and Ms. Hasting for Secretary-Treasurer; seconded by **Dr. Meade**. Motion carried.
- f) The board decided not to change the current compliant procedure.
- g) The board requested a letter be sent to the WV Veterinary Medical Association supporting the AVMA's stance on pet prescriptions.
- h) The board discussed the need of an Investigator and agreed not to change the current way of investigating complaints.
- i) Consideration of a non-licensee performing dental work on animals is tabled for next board meeting.
- j) Consideration of a pet store performing vaccinations is tabled for next board meeting.
- k) Consideration of chiropractic work and equine without supervision of a veterinarian is tabled for the next board meeting.
- l) The board discussed the processing of the CE audit.
- m) Consideration of CE Audit Results
 - **Dr. Berkeley** motioned to start the complaint process for CE audit candidate #1; seconded by **Dr. Smith**. Motion carried.
 - **Dr. Berkeley** motioned to start the complaint process for CE audit candidate #2; seconded by **Dr. Smith**. Motion carried.
 - **Dr. Berkeley** motioned to start the complaint process for CE audit candidate #3 if we have not received the required CE's by June 2nd; seconded by **Dr. Smith**. Motion carried.
 - **Dr. Berkeley** motioned to start the complaint process for CE audit candidate #4 if we have not received the required CE's by June 2nd; seconded by **Dr. Smith**. Motion carried.
 - **Dr. Berkeley** motioned to start the complaint process for CE audit candidate #5 if we have not received the required CE's by June 2nd; seconded by **Dr. Smith**. Motion carried.
 - **Dr. Berkeley** motioned to start the complaint process for CE audit candidate #6 if we have not received the required CE's by June 2nd; seconded by **Dr. Smith**. Motion carried.
- n) **Dr. Smith** motioned to approve the additional \$300 cost for computer purchase; seconded by **Dr. Meade**. Motion carried.
- o) Discussion of MyApps ID is tabled for the next board meeting.
- p) Discussion of the I-Cloud login is tabled for the next board meeting
- q) Trish will send out the revised newsletter and the board will respond of any needed changes prior to printing.
- r) Trish advised that the tablet purchase was just approved by the Office of Technology and Purchasing Division.
- s) **Dr. Moore** motioned to approve the purchase of the security monthly monitoring; seconded by **Dr. Berkeley**. Motion carried.
- t) Consideration of online jurisprudence exam and USDA presentation is tabled for the next board meeting.
- u) The board accepted and reviewed the treasurer's report and it will be filed for auditing purposes.
- v) **Dr. Berkeley** motioned to approve the p-card charges for April 2015; seconded by **Dr. Smith**. Motion carried.

IX. The next board meeting will be on October 2nd at the Bavarian Inn, Shepherdstown at 9:00 am

X. **Dr. Smith** motioned to adjourn the meeting at 3:30 pm; seconded by **Dr. Meade**. Motion carried.

Approved by:


Ms. Virginia Lee Hasting, Secretary- Treasurer